

DPF Executive Committee Meeting

February 4, 2012

Attending: Pierre Ramond, Patty McBride, Jonathan Rosner, Ian Shipsey (via skype), Alice Bean, Marj Corcoran, Kate Scholberg, Jonathan Feng (via skype), Kara Hoffman (via skype), Yuri Gershtein, Nikos Varelas

Agenda and minutes

1. Minutes from December, 2011 meeting approved
2. Report from Past Chair (Patty McBride):

Successful April meeting last year, but we can do better with business mtg.
Added two new awards last year: Primakoff and Theory Dissertation.
We should make sure the deadlines for award nominations and eligibility are clear.
Some fundraising for Panofsky and Tanaka prizes would be good.
The DPF decided last year to donate \$5K to the Tanaka and Alice will do that.
The instrumentation task force last year made good progress and the new panel has the name of CPAD and the membership is progressing.
DPF 2011 was successful and Brown did a great job!
Childcare support was provided for DPF2011 meeting
Need newsletter item about our meetings and we need to advertise them.
A Facebook page now exists for DPF. What kind of things should we put there?
We are encouraged by funding agencies to have a Snowmass in 2013
Last year was a busy year and this year will probably be more hectic.

3. DPF plans and Assignments (Pierre Ramond)
DPF can help organize meetings to provide a voice for community and this should be our goal. We should concentrate on the pre-Snowmass meeting and make sure that the format is representative and relevant. The first thing we need is a list of names for conveners.

Visits to Washington are planned by the Users Committee (Mar 20-22) and prior to the APS unit meeting (Apr 19).

4. Secretary/Treasurer (Alice Bean)
At the end of 2010, there was \$160,221.98 for DPF. At the end of November, 2011, there is a total of \$135,869.81. The 2011 income totaled \$28K and the expenses totaled \$53K. The amounts contained in the prize funds were also reported. The NSF has granted the University of Kansas \$10K to support 20 travel awards to the April APS meeting, each at \$500. The APS procedure called for charging a 25% fee. Indirect costs are avoided at KU as the funding is all for participant support.
5. APS meeting (Jonathan Rosner)
Epitome found at:

<http://meeting.aps.org/meeting/apr12>

Need to put information out in newsletter.

6. Instrumentation Task Force (Patty/Ian)

Now the CPAD committee is being formed. It is supposed to be a wise group of people to talk to funding agencies reviewing detector R&D and ensure that the focus includes intermediate and long range futures, not just the immediate needs. Names from National labs for membership are mostly there.

People from universities were discussed.

Want international and industry reps.

Need a charge. Start with recommendations from last year for the charge.

Terms of 3 years, but rotating with staggered start.

7. DPF newsletter (Yuri Gershtein)

We thank David for his previous work!

Facebook has started, but the content so far is limited.

We are going to ask labs to link to the DPF newsletter site.

We are also going to ask for personal prospectives to put in.

8. Outreach

Speaker's Bureau proposal was discussed and what happened last year.

Pierre suggested that we approach APS again as a pilot program in a few geographic areas. Nikos talked about the UEC outreach program where they get media contacts from Universities and provide people to respond to events. The discussion then centered around what should be the target of our outreach and no consensus was reached.

Marj reported on the committee which has a draft version (3) of the tri-fold brochure which was discussed.

Four thrusts: discovery science, applications, education/outreach, and it is national program. Framework and design done by design firm and then text and pictures could be changed more easily.

Pierre talked about his concerns including not having LHC highlighted and the computing reference to the WWW is too vague.

Marj will communicate our recommendations so that the brochure can move forward.

9. 2013 DPF meeting – Jon Rosner

SLAC is hosting the Lepton-Photon meeting

A proposal from UCSC to host the meeting in August 13-17, 2013 was gone over.

The arrangements are in good order, but we want to assure the internet availability.

10. Assorted topics (Pierrre Ramond)

a. HEP funding

A table with the amounts was shown. It is unclear that we can influence this.

- b. APS Fellowship reviewing process was discussed and what to do when there are people that have to recuse themselves. It was proposed to extend the eligibility for an extra year to a candidate who could have been affected by this procedural irregularity.

- c. 2012 Prizes and Awards

J.J. Sakurai Prize: Guido Altarelli, Torbjorn Sjostrand, Brian Webber, John Madey

W.K.H. Panofsky Prize: William Atwood

Wilson Prize: John Madey

Mitsuyoshi Tanaka Dissertation Award in Experimental Particle Physics – TBA March 7

J.J. and Noriko Sakurai Dissertation Award in Theoretical Particle Physics:

Andre Lessa

Henry Primakoff Award: Daniel Jafferis

- d. DPF Committees as well as APS committees

Names were requested for all of the committees with a target date of 2 weeks from now.

11. Community Planning Meeting (CPM-2012)

Intensity Frontier, Cosmic Frontier, Energy Frontier, Instrumentation Frontier, Frontier Facilities are the 5 workshops. Each group needs a convener. Use the Intensity Frontier Workshop from last year as model of how it should go. There, the convener was not an expert in the field (observer). The goal will be to set up the Snowmass 2013 meeting. Make sure the working groups are formed already and the questions defined. Before the CPM-2012 meeting, working groups would already have met.

Overall convener gets helpers, then they organize their own (1 day?) meeting to draft questions before the meeting.

Talk setting the context and talking about the strategy of addressing questions at CPM-2012 at the end.

Come up with a vision of 5 years and 10 years.

The instrumentation frontier should be viewed by itself, but coupled in to the other frontiers. Conveners should be in place with subconveners by the April APS meeting. Jon R. will draw up a one-page document describing the meeting. Names were given to ask for suggestions for conveners.

There is a suggestion for Europeans and others in the advisory committee.

Need to plan a telephone meeting in a few weeks – suggest week of Feb 20. We expect the conveners and one-page description/charge before then.

12. Snowmass Meeting 2013

Materials were discussed which describe site analysis from Fermilab of the three different venues. Criteria included a good number of breakout rooms and lots of bandwidth. Snowmass, Big Sky (Montana), and El Conquistador (Puerto Rico) proposals were presented. Initially, it looks like the Snowmass location will do. There are concerns about bandwidth though. The dates will be June 2-22, 2013.

13. DPF strategies

Since DPF is elected to represent the community, DPF should help get the community together to talk about important questions. The test will come with the CPM-2012 meeting. Are there ways to engage earlier career members more with DPF? Sending notices to students attending April APS meeting might be a good idea to engage them with DPF activities. Have a young persons concerns session with the CPM meeting should be explored. There were travel awards for young persons attending the Snowmass previously and that might be a good suggestion for this time.