

DPF Executive Committee Meeting

June 25, 2007

Attending: Dan Amidei, Bob Cahn, Sarah Eno, Al Goshaw, Boris Kayser, Andreas Kronfeld, Joe Lykken, Jack Ritchie and Natalie Roe

Regrets: Andy Cohen, Cecilia Gerber and John Jaros

Agenda and minutes

1. Planning for the April 2008 APS/DPF meeting in St. Louis

* Boris will be organizing the DPF agenda for this meeting

* There was general agreement that this meeting should provide an opportunity for the DPF community to discuss the transition of the US HEP program as we move into the LHC era. We should also capture the excitement of current results coming from BaBar, the Tevatron and neutrino physics. Several ideas for a “theme” were proposed:

“Physics at the energy frontier”

“US HEP in the LHC era”

“US HEP in transition”

The theme should capture both opportunities we have and challenges for the future.

Boris and Natalie agreed to develop a theme, with a paragraph expanding on the topics to be covered at the meeting.

ACTION ITEM (Boris and Natalie):

Circulate a proposal for a meeting theme and a descriptive paragraph to the DPF EC.

2. Planning for a stand-alone DPF meeting in mid-2009

The first step is to prepare a solicitation for hosts for this meeting. This should include proposed dates, description of conference facilities, housing options and costs, transportation, ...

ACTION ITEM (Natalie):

Collect information on planning conferences from Fermilab conference planning office. Prepare draft solicitation.

3. DPF Newsletter

The plan would be to prepare hard copies in addition to the electronic distribution. Nine articles were proposed. Check below for your assignment.

1. News about DPF prizes and awards

John

2. Highlights from 2007 DPF meeting at Jacksonville: especially the availability of the excellent plenary talks.

Bob

3. News about future DPF meetings, APS/DPF 2008 in St.Louis; DPF meeting mid-2009. Include information about solicitation of proposals.

Boris and Natalie

4. Update on P5 HEP planning and general news about on-going US HEP planning committees. News that there will be a DPF EC member on HEPAP.

The proposal was that Joe or Natalie would contact Abe Seiden about an article, or Joe would write the summary.

Joe

5. News about up-coming DPF election.

Al

6. News about ILC R&D activities and development of proto-detector designs.

Andreas and John

7. Formation of a US LHC Users organization. **Al**

8. Formation of an LHC communication task force. **Joe**

9. Back page: summary of upcoming HEP conferences. **Natalie**

ACTION ITEMS

Send Al and Natalie a draft of your article by June 30.

Al will contact APS about preparation and distribution of the Newsletter.

4. Miscellaneous news

* DPF has contributed \$50K to the Panofsky fund to match a SLAC/Stanford contribution. Current DPF fund balance is \$150K.

* DPF elections will be held this fall. The candidates are:

Vice Chair: Chip Brock and Howard Haber

Division Councilor: Janet Conrad and Nick Hadley

Members at large: Ed Blucher, JoAnne Hewett, Ritchie Patterson, Carlos Wagner

END Minutes