

DPF Executive Committee Meeting

Via EVO and phone

November 17, 2011

Attending: Patty McBride, Chip Brock, Pierre Ramond, Jonathan Rosner, Alice Bean, David Saltzberg, Kevin Pitts, Lynne Orr, Jonathan Feng with Ian Shipsey, Yuri Gershtein, Nikos Varelas

Agenda and minutes

1. Report from DPF Taskforce on Instrumentation – Ian Shipsey
The report from the committee was circulated. A Coordination Panel for Advanced R&D (CPAD) is called for and ideas for a new name are requested. There were few comments. A new e-mail message will be sent out advertising the report and asking for a name. There will be an announcement at the Intensity Frontier Workshop. Members of CPAD should be invited by DPF and charge for the CPAD should be approved by the DPF. After the meeting an e-mail ballot was taken on whether to endorse the report. The vote was to endorse this report.
2. Report on Washington D.C. happenings – Patty McBride
One minibus bill included NSF and was passed. The bill with the DOE budget has not been taken up yet.
3. 2012 April APS meeting – Jon Rosner
A productive and good planning meeting was had at APS on Nov 5. All of the invited and plenary speakers have now been notified. There will be a DPF business meeting that Pierre should schedule. The 2011 APS fellows have been chosen and are to be notified soon. The nomination deadline for 2012 APS fellows from DPF is April 1, 2012.
4. Prizes and other Funding
Pierre reported that the Sakurai family has agreed to fund the Dissertation Award in Theoretical Particle Physics and it will be renamed to reflect this sponsorship. Alice reported on preparing a grant proposal from the Univ. of Kansas (KU) to NSF to support student travel to the 2012 APS meeting. The proposal is to support 20 students at \$500 for travel reimbursement. Everyone agreed that the amount of support should be raised from the previous level of \$300 per student. There were 35 students in 2011 that were supported from travel awards from the DPF funding. The APS can submit grant proposals but would put a 25% administration cost to DPF for grants that do not allow indirect costs. The KU grant would not have indirect costs associated with it as the students would be participants from US institutions. They would submit their travel receipts and a signed reimbursement form (by Alice) after the conference to receive their reimbursement. The EC agreed upon criteria for choosing students if more than 20 apply. These criteria include: APS membership, presentation at DPF sponsored session or poster session, and a letter from a faculty sponsor. The faculty sponsor letter should include more than just a short endorsement so that the EC can use their letter as a basis for judgment on who should get the travel

- award. It was agreed to ask Kate Scholberg whether she would again be willing to help with this for 2012.
5. Intensity Frontier Workshop (Nov 30-Dec 2, 2011)
There were many problems including late e-mail announcements about registration for this workshop. However, there were over 500 registrants and this was the cap. People can participate remotely in the workshop.
 6. Brochure
Marj Corcoran is helping to organize a brochure with Users Organization representatives and they have been meeting. The idea is to make a graphics framework that allows a one page folded piece that can be reused year to year describing particle physics to a general audience and particularly for visits to Washington D.C.
 7. Snowmass
The ICFA schedule calls for results of their plan to appear in September 2012. Pierre and Jon R. discussed dates and plans for both the DPF sponsored Snowmass in 2013 (June?) and the short planning meeting in the Fall of 2012.
 8. Newsletter
David Saltzberg has done a wonderful job with the newsletter but will be leaving at the end of this year. Yuri Gershtein will take over this task and also will explore having a DPF Facebook page.