

Charge to AAPT Past President and Some Members of APS/FEd Executive Committee

**Adopted by the AAPT Executive Board, 8 January 2011
Adopted by the APS/FEd Executive Committee, 1 May 2011**

The three members of the APS/FEd Executive Committee who are mandated to be members of AAPT—and in particular the senior member of that group (i.e., the one in his or her third year on the APS/FEd Committee)—and the AAPT Past-President, who is both a member of the AAPT Executive Board and a non-voting member of the APS/FEd Executive Committee, are charged to provide liaison between the AAPT Executive Board and the APS/FEd Executive Committee and to provide a channel of communication between the two groups, so that each group can

- Avoid embarking independently on similar, competing, or conflicting activities,
- Remain fully informed of relevant plans of the other,
- Contribute when appropriate to the development and articulation of the plans of the other, and
- Collaborate with the other when appropriate in the implementation of those plans.

To that end and to assure that each individual is able adequately, accurately, and regularly to represent the perspective and plans of the other group to his or her own group,

- The AAPT Past President and the senior member of the three on the APS/FEd Executive Committee will communicate regularly via written reports, emails, and/or telephone chats.
- Any members of the APS/FEd Executive Committee in attendance will meet annually with the AAPT Executive Board at the summer AAPT meeting to discuss common interests, plans, and concerns. The attendance of the three APS/AAPT Members-At-Large of the APS/FEd Executive Committee is particularly important and desired, as they provide the official liaison between the FEd and the AAPT.
- The AAPT Past President will participate in teleconferences and email exchanges with the APS/FEd Executive Committee and, whenever possible, will attend the annual meeting of the APS/FEd Executive Committee, which normally occurs at the April APS meeting but occasionally occurs at the March APS meeting.
- Each of the AAPT Past President and the senior member of the three on the APS/FEd Executive Committee will include relevant information about the other organization's plans and concerns in his or her regular reports to his or her parent group.