

**Executive Committee Meeting Minutes**  
**86th Semi-annual Symposium**  
**127th Meeting of NYSS/APS**  
**Room 103, Morris Hall**  
**State University of New York College at Oneonta**  
**April 12, 2002**

**Time: 9:00 AM**

Members present: Chair, Gianfranco Vidali (Syracuse University); Vice Chair, Enrique Galvez (Colgate University); Secretary-Treasurer, Larry Josbeno (Corning CC); Executive Committee: Michael J. DeMarco (05), Steve Duclos (05), Jim Hannon (05), Dan Hays (03), William Kilgore (05), Sunil Labroo (05), Jay Newman (03), Stacie Nunes (05), James Owens(05), Carl L. Shepard (03), William Standish (03)

Members absent: Council Advisor, Richard Galik (Cornell University); James Napolitano (03) Zohreh Parsa (05)

1. Approval of minutes from the 10/26/2001, Standish Room, SUNY Albany
2. Secretary - Treasurer Report
  - a. See report attached at end
3. Report of the Local Committee
  - a. Report of local organizers
    - i. Sunil Labroono arranged the agenda and speakers.
    - ii. Pre-registration is 150, with many local members expected.
    - iii. 53 students, 130 buffet
    - iv. College donated \$750
    - v. Chairs for sessions were announced.
  - b. Student support changes – There is confusion on the banquet price for students, the following policy, as was discussed, approved and will be followed;
    1. Student support will be a maximum \$50 per student, with discretion on the part of the student support coordinator on the amount. Banquet will be \$6 for pre-registered students (with certification by a faculty member at the institution).
  - c. Posters – Several posters have been submitted. Judges are needed. Three volunteers were obtained. Stacie Nunes suggested two categories. MOTION: The Judging committee for the student posters is authorized to award appropriate prize up to a maximum of \$300. The motion was made by Carl Shepard and seconded by Stacie Nunes. Motion carried unanimously.
  - d. Financial Support for presenters is left to the desecration of the local organizers and the Executive Committee. Extending support to anyone but the keynote speaker is discouraged.
4. Outreach Grants - Kiko Galvez

Two grants were submitted and approved. “Falling Bodies” by Jill Linz (Skidmore College), is to purchase equipment for a play on ancient views and misconceptions of

falling objects. Aristotle and Galileo's points of view are played. The request is for a total of \$1539. The other proposal was for a workshop to bring awareness energy issues and renewable resources, submitted by Shawn Shaw (RPI), Peter Persans (RPI), Mark Osganian (Troy High School) and Seth Cohen. The requested funds (\$990.97) will serve to purchase demo equipment.

A panel composed of Rich Galik, Dan Hays, Mike DeMarco and Kiko Galvez reviewed them and approved them (the first one up to \$1000). - Students' Posters: Gianfranco gave Sunil a few copies of the book (Physics in the 20th Century) to be given to winners of the students posters awards. The copies were donated to the Unit by APS.

We also got reports from Spring 2001 awards. Summaries will be posted in the web. We will ask for photos to display as well.

It was decided that it would be useful to have on our Web-site reports of outreach projects carried out by past grant recipients, including links to material on the Web. We need to write in our guidelines that we retain the right to disseminate results from funded projects. Gianfranco will draft a sentence to be inserted in the guidelines and will ask approval from the Exec. Comm. by e-mail. In the meantime Kiko will ask grantees for permission to post their reports.

There were only two proposals submitted this time. We discussed ways to publicize our outreach grant program (through distribution of posters, Web-site, newsletter).

**MOTION: TO ESTABLISH AN OUTREACH GRANT SUBCOMMITTEE TO REVISE THE RULES AND METHODS OF ADVERTIZING** Motion made by Kiko Galvez and seconded by Steven Duclos. Motion passed unanimously. Stacie Nunes volunteered and was appointed chair. Kiko Galvez, Mike DeMarco and Dan Hays also volunteered. All future communication concerning Outreach grants should be sent to:

Stacie Nunes  
JFT 614 LA & S Dean's Office  
SUNY-New Paltz  
75 S Manheim Blvd  
New Paltz, NY 12561-2440

#### 5. Future Sites - Kiko Galvez

The following future sites and topics were approved

- o F02 Syracuse: The Small, the Large and the Universe: New Horizons in Gravitation and Astrophysics - Gianfranco Vidali – October 11/12
- o S03 Geneseo: Physics of Everyday Phenomena – Savi Iyer – April 4/5
- o F03 BNL: Particle Accelerators Frontiers and New Physics - Zohreh Parsa

- o a preliminary discussion about sites for 2004. There are two informal offers from:
  1. Brooklyn Technical. College and
  2. Buffalo Community College with New Paltz (Physics Education - for Spring meeting in association with AAPT)

Motion was made and passed to post upcoming sites and topics on NYSS website.

6. Report from APS - Richard Galik – (by Gianfranco from Rich): the revised Bylaws of the NYSS will be on the agenda of the APS Council April 19 Meeting. Rich, Carl and Gianfranco worked with Ken Cole to iron out some details to be changed. It is Ken Cole's opinion that the amendments to our By-laws will pass.
7. Report on Electronic Balloting Carl Shepard – Moved to make suggested PS changes – information will follow.

New Business - Gianfranco Vidali

8. Nomination of the Nominating Committee for Spring 2003 Elections –The bylaws call for the Vice Chair and four others. The committee is Kiko Galvez, Bill Standish, Alan Boozer, Jim Hannon, and Jim Owens.
9. Report from APS Convocation – Giafranco was a lobbyist.

Reporting from Units' Convocation. Larry and Gianfranco went. They attended break-out session on: 1)how to increase membership, 2) how to manage the Unit's finances, 3) how to improve the Unit's newsletter.

Gianfranco reported on the outreach activities of the NYSS.

Need for Newsletter – will inform membership and promote NYSS. The Editor will solicit comments from Executive Committee members about a proposed first issue of the newsletter. In such issue there will be news about: outreach (deadline, reports), student support, students' posters info (past winners), summary of symposia, chair's comment. The editor can hire somebody to do the lay-out of the newsletter.

**MOTION: TO ESTABLISH A NEWSLETTER;** made my Jim Hannon and seconded by Stacie Nunes. **PASSED UNAMIOUSLY.** Zohreh Parsa **WILL SERVE AS EDITOR .**

10. The need to improve the Unit's Web-page was discussed. The page should contain timely information on upcoming symposia, the outreach program (deadlines, reports from grant recipients), governance issues, and other information that will increase the Unit's visibility and membership. Jim Hannon volunteered to work on the Unit's Web-page.
11. Student support - **MOTION:** Student support will be a maximum \$50 per student, with discretion on the part of the student support coordinator on the amount. Banquet will be 1/2 the ticket price.
12. The meeting adjourned at 12:20 PM. Motion to adjourn Bill Standish, Second Carl Shepard.

Respectfully submitted,

Larry Josbeno, Secretary-Treasurer

