



**NEW YORK STATE SECTION
AMERICAN PHYSICAL SOCIETY**

Executive Committee Meeting Minutes
101st Semi-annual Symposium
142nd Meeting of NYSS/APS
November 20, 2009
Ithaca College, Ithaca, NY

Time: 9:00 AM

Members Present: Chair, Sunil Labroo (11); Secretary/Treasurer, Gianfranco Vidali (13); Executive Committee: Michael Kotlarchyk; (13); David Trauernicht (11); Michael Rogers(11), George Cardoso (13); John Noe (13); Bruce White (13); Enrique Galvez (11); Jay Newman (11):

Members Absent: Jill Linz (11); Stacie Nunes (13); Michael Rogers (09); Erica Snow (13); Jim Hannon (13); Nick Bigelow (11), Robert Pompei (11); and Donnell T. Walton (11)

1. Approval of minutes from the 2009 Spring Symposium at the University of Rochester:

Motion to approve by David Trauernicht, seconded by Bruce White. It is approved unanimously.

2. Introduction of guest: David Kraft (Chair) of the New England State Section.

3. Report of the Local Committee - Michael Rogers:

- Presently, there are 87 people registered. (41 students, 1 retiree, 25 NYSS members, 5 affiliated to the Archeological Student Association, and 5 non-members).
- 63 banquet tickets were sold.
- 18 posters have been submitted.

4. Student support - Bruce White:

- Two students have requested support.

5. Posters - A local judging committee was appointed.

Bruce White, chair; George Cardoso; Matt Sullivan (local representative); and John Noe.

Reminder of the policy: (PASSED October 15, 2004) the judging committee may award prizes (up to \$600) FOR POSTERS (no more than \$100 per poster), categories at the discretion of the judges.

Results of posters judging – See Appendix A

6. Secretary / Treasurer Report - Gianfranco Vidali: See Appendix B

Assets with APS as of 10/21/2008 were \$23,842.92 up from \$23,033.82 a year ago, down from \$36,699.19, from two years ago, and down from \$43,874.69 from three years ago.

7. Symposia Website and Managing Symposia Finances:

Michael Rogers said that the current arrangement of paying a programmer \$500 each time for coding software for each symposium Website is costly and inconvenient. After a discussion it was thought that the best solution is to pay someone for coding a template. Then the template could be customized for each symposium. David Trauernicht made the motion: **To authorize a person to set-up a template on the hosting service we currently use and to allocate up to \$500 for this task.** The motion was seconded by Kiko Galvez and passed unanimously.

The use of PayPal services to collect registration fees was discussed. Sunil Labroo is exploring the use of commercial services (such as: 123setup.com). It was also agreed that registration fees should either be collected through checks only (with checks written to APS) or by PayPal or other service that would transfer funds directly to APS.

8. Future Symposia:

Spring 2010 – Union College, April 23-24. Joint meeting with the New England Section.
Topic: *Modern Nuclear Physics Applications.*

David Kraft summarized how NES meetings are organized. It was agreed that the local committee will tally the expenses and if there is a deficit or surplus it will be split between the two Sections proportionally according to section registration. Jay Newman made the motion that: **The fee structure for the Union College meeting be the one of the NYSS.** Michael Rogers seconded and it passed unanimously.

Fall 2010 – Hofstra University, October 15-16:
Topic: *Origins - The Universe, The Solar System and Life*

Spring 2011 – Albany Nanotech Center (IBM). Dates to be determined. Topic: *Carbon Electronics.*

9. Newsletter Report (Kiko Galvez):

The newsletter should have reports from meeting, symposia photos, report from outreach and other news relevant to the NYSS membership. The goal is to publish it once a year. The newsletter should contain a Disclaimer. The deadline for submission is December 15, with online publication in January.

10. Outreach:

Three proposals were received: *Introducing physics electronic teaching tools to physics high school teachers* (Colgate); *Teaching physics with toys* (P.S.102 Baybridge Brooklyn) and *Yale Drop Team: an undergraduate microgravity research group* (Yale University).

After a discussion it was recommended to fund *Teaching physics with toys* in full (\$985) and *Introducing physics electronic teaching tools to physics high school teachers* for \$1,000. The motion was made by Michael Rogers and Jay Newman seconded. It passed unanimously.

11. Report from Fall Symposium:

Nick Bigelow sent the report of the University of Rochester Symposium – See Appendix C

12. Guidelines for the local committee:

Michael Rogers and Sunil Labroo will work on updating the current guidelines for organizing symposia.

13. Review of Assignments:

- Newsletter: Mike Kotlarchyk, John Noe, and Kiko Galvez (chair).
- Student support: Bruce White
- Webpage: Sunil Labroo
- Outreach Grants: Stacie Nunes (chair), Jill Linz and Mike Kotlarchyk (alternate: Erica Snow).

14. The meeting was adjourned at 12:45 pm (Bruce White moved, seconded by Mike Kotlarchik). It passed unanimously.

APPENDIX A (Poster Awards, Fall 2009)

Undergraduate category:

Seth Levy (SUNY at Buffalo) - \$100

Eten Svanidze (SUNY at Fredonia) - \$75

Ryan Held (SUNY at Brockport) - \$75

Graduate category:

Suzanne Leslie (University of Rochester) - \$100

Justin Dressel (University of Rochester) - \$100

APPENDIX B

Treasurer's Report – April, 2010

Assets with APS as of 2/28/2010 are: \$42,950.48; not included are the liabilities for: Symposium at the University of Rochester (Spring 2009): \$6,944.94; outreach grant: \$1,000. Therefore, the assets with APS after considering the above mentioned liabilities are: \$35,005.54. This is an estimate since the cost of the Spring 2009 Symposium meeting is not confirmed; furthermore, it is not known at the present time if

students requested travel support for the Fall 2009 Symposium. A year ago, the assets were \$32,515.94 (including the income from the 2008 Fall Symposium, \$2,000, that had not yet been posted); two years ago there were \$21,029.27; three years ago \$23,033.82 and \$36,699.19 four years ago.

During 2009, we awarded two outreach grants for a total of \$1,985.00. We gave \$900 to students for deferring travel expenses to attend the Symposia.

NYSS – Membership HIGHLIGHTS (1/11/2010)

2010 (1/11) - 2507 members

For information purposes, the following is taken from the Fall 2009 Minutes:

“There are 3987 APS members living in NYS as well as others in surrounding states, so we have the opportunity to grow. The Section receives a base of \$1,000 plus \$4.50 per member up to 3% of total APS membership, plus \$3 per member over the 3% (or NYSS that’s ~1,500 members).

There is talk of increasing the base to possibly \$2,000 next year. The dues are recorded in January.”

APPENDIX C

Report of the Spring 2009 Symposium held at the University of Rochester as amended to reflect a reporting error, see below.

Accounting for the Spring 2009 New York State Section of the
American Physical Society Meeting

Income for the NYSSAPS

PayPal	\$2,322.75
Cash.....	\$500.00
University of Rochester contribution.....	\$1,000.00
TOTAL INCOME.....	\$3,822.75

Note: the figure provided by the University of Rochester on the amount collected in the PayPal account (\$2,418.00) is not substantiated by investigating the actual deposits made on that account (\$2,322.75).

Expenses

Buses, requisition number 854007	\$ 480.00
Parking Permits 8 @ \$3.00.....	\$ 24.00
Tables delivered #854008, 854009.....	\$ 52.05
Facilities-various equipment pickup/delivery	\$ 337.59
Facilities-tables delivered	\$ 52.50
Don Reid Jr., Web support	\$ 500.00
Breakfast and mid-morning coffee break for the Executive Committee Friday, 4/17/09	\$ 323.84
Lunch for Executive Committee Friday, 4/17/09	\$ 229.77
Mid-afternoon coffee break for conference Attendees, Friday 4/17/09	\$ 688.85
Banquet, Friday 4/17/09	\$2,050.68
Corkage Fee for wine at banquet Friday 4/17/09	\$ 80.50
Wine for banquet	\$ 107.66
Flowers for banquet	\$ 6.00
Breakfast for attendees, Saturday, 4/18/09	
Mid-morning break for attendees, Saturday 4/18/09	\$2,193.05
Mid-afternoon break for attendees, Saturday 4/18/09	
Lunch for attendees, Saturday 4/18/09	\$1,195.08
Poster Boards for poster session	\$ 119.37
TOTAL EXPENSES	\$8,440.94

The University of Rochester collected \$500 cash during the registration, but didn't receive the registration dues from PayPal. Therefore, the University of Rochester is due:
 $\$8,440.94 - \$1,500 = \mathbf{\$6,944.94}$

Total cost of the Spring 2009 Symposium is \$8,440.94 (total expenses)- \$3,822.75 (total income) = \$4618.19 plus \$941.20 for student travel support and poster prizes (cost unknown at this time).